

**SOUTH BERGEN JOINTURE COMMISSION**  
**500 Route 17 South, Suite 307**  
**Hasbrouck Heights, New Jersey**

**REGULAR MEETING**  
**February 23rd, 2021**

PLEDGE OF ALLEGIANCE  
NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

The North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at \_\_\_\_\_.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT:

HIB reported

SPECIAL ORDER OF BUSINESS

Motion:

Seconded:

- A1. Motion to approve the attached Membership Agreement for the Rochelle Park Board of Education to join the South Bergen Jointure Commission at the one time fee of \$20,000.00 effective July 1, 2021. (Attachment A1)

Action taken:

**APPROVAL OF MINUTES:**

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of January 19, 2021 be approved.

Action taken:

**MEETING OPEN TO THE PUBLIC**

**REGULAR ORDER OF BUSINESS**

**2. FINANCE REPORT:**

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.  
(2b, 2c, 2d, 2e, 2f)
- 2b. The Board accepts the Board Secretary’s Report as of December 31st, 2020 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of December 31st, 2020 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of December 2020. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of December 31, 2020, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The January and February bills list below are approved (lists attached):

Bills Payable	\$4,062,285.94
Payroll/Transfers	\$1,797,998.21
Cafeteria Checks	\$ <u>18,412.49</u>
<b>Total</b>	<b>\$5,878,696.64</b>

- 2f. Motion to approve additional appropriations for revenues and expenditures for the month of December 2020. These appropriations recognize anticipated revenues. (Attachment 2f)
- 2g. BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION hereby approves the final 2020-2021 budget as follows:  
(Attachment 2g)

Current General Expense (Fund 11) \$ 49,897,118  
Total Expenditures/Appropriations \$ 49,897,118

- 2h. Motion to approve \$91,678 as the maximum travel budget for the 2021-2022 school year. This amount includes reimbursements for conferences, professional development workshops, regular school travel, meals and mileage for conferences/workshops, as well as any other associated costs for school related travel events. The year to date (to January 2021) travel expenditures for the 2020-2021 school year are \$19,946.
- 2i. Motion to approve the attached Agreement for Licensing and Maintenance for purchasing through the Educational Data Cooperative Pricing System for the 2020-21 school year at the cost of \$1,160. (Attachment 2i)

Action taken:

### **3. PERSONNEL:**

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take

such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2021 through July 31, 2021. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a).

3b. Approve the following staff for the Emergency Paid Sick Leave Act (EPSLA)

<u>Staff ID #</u>	<u>Position</u>	<u>Dates</u>
0234	Para	12/10/20 - 12/21/20
0819	Para	11/23/20 - 12/4/20
0985	Para	12/18/20
0277	Psychologist	12/1/20 - 12/14/20

3c. Adjust Leslie Soliz, Paraprofessional, start date from February 1, 2021 to January 25, 2021.

3d. Approve the appointment of Deborah Podwin, as a Speech Therapist, effective January 25, 2021 - June 30, 2021, at the hourly rate of \$60.00 for three (3) days per week or as needed, not to exceed 28 hours per week.

3e. Approve the appointment of Courtney Payoczkowski as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective February 1, 2021 - June 30, 2021.

3f. Accept the resignation of Alexandra DeMasi, Non- Instructional School Nurse, effective March 15, 2021.

3g. Accept the resignation of Emely Felix, Paraprofessional, effective February 13, 2021.

3h. Approve the following staff, for after school home programming, services and evaluations.

Alessandra Balestrieri - Physical Education Teacher  
Rianna Volpe - Paraprofessional

- 3i. Accept the resignation of Morgan Owens, Teacher effective January 23, 2021.
- 3j. Adjust the maternity/medical leave under the Family Leave Act for Laura Sgalia, School Nurse for the South Bergen Jointure Commission as follows:

September 1, 2020- October 1, 2020	Medical leave with benefits 22 paid sick days (Date of Birth: 9/2/2020) {Portion of benefits to be paid by employee}
October 2, 2020 - January 1, 2021	Federal and/or State Family Leave, Unpaid with benefits {Portion of benefits to be paid by employee}
January 4, 2021 - March 14, 2021	Unpaid leave of absence without benefits.

- 3k. Adjust Kellie Weiss’s amount to be paid for teaching an extra period each day for the 2020-2021 school year based on their contracted salary from \$2,601.49 to \$1,242.90.

- 3l. Approve the following staff for academic accommodations for the 2021 Spring Semester with reduction in pay by hours.

Sarah Marini	Paraprofessional
Courtney Payoczkowski	Paraprofessional

- 3m. Accept the resignation of Stephanie Loibl, Paraprofessional effective February 27, 2021. Approve Ms. Loibl to be added to the substitute list for the 2020-2021 school year.

- 3n. Approve the maternity/medical leave under the Family Leave Act for Michelle Baker, Physical Therapist, for the South Bergen Jointure Commission as follows:

April 19, 2021 - June 14, 2021	Medical leave with benefits 36 paid sick days (Date of Birth: 5/15/2021) {Portion of benefits to be paid by employee}
June 15, 2021 - June 30, 2021	Federal and/or State Family Leave, Unpaid with benefits

{Portion of benefits to be paid by employee}

- 3o. Approve a contract with Bergenfield Board of Education for the Jointure to provide 1:1 aide services effective February 9, 2021 for student J. K. Full amount of the annual prorated fee shall be charged to the Bergenfield Board of Education.
- 3p. Accept the resignation of Lauren Downey, Paraprofessional, effective February 13, 2021.
- 3q. Approve the appointment of Vesna Josifoska as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective February 22, 2021 - June 30, 2021.
- 3r. Approve Lauren Hallahan, Teacher, to return from medical leave effective March 1, 2021 - June 30, 2021. Annual salary of \$71,470.00 and will be prorated for the period worked.
- 3s. Approve the appointment of Khaled Issa as a Paraprofessional at the hourly rate of \$24.30, effective March 1, 2021 - June 30, 2021
- 3t. Approve the appointment of Dr. Dan Fishbein as a family leave replacement for our Director of Curriculum from February 25, 2021 through June 30, 2021 at a per diem rate of \$575.00 per day.
- 3u. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions\*:

- |                                       |                                   |
|---------------------------------------|-----------------------------------|
| Teacher Aides                         | School Social Worker              |
| Teacher of the Handicapped            | School Psychologist               |
| Teacher of Students with Disabilities | Substitute Teacher                |
| Teacher of Physical Education         | Substitute Nurse                  |
| Teacher of Music                      | LDT-C                             |
| Behaviorist                           | World Language Teacher            |
| Speech Therapist                      | School Nurse                      |
| Physical Therapist                    | Occupational Therapist            |
| District Technology Coordinator       | School Health Aide                |
| Teacher of Social Studies             | Teacher of Math                   |
| Teacher of English                    | Principal                         |
| Teacher of Reading                    | Reading Specialist                |
| Substitute Teacher Aides              | Teacher of Science                |
| Assistant Business Administrator      | Clerk/Typist/Receptionist         |
| Supervisor of STEAM                   | Curriculum/Assessment Coordinator |
| Bookkeeper                            | Transportation Manager            |
| Payroll Coordinator                   |                                   |

\*Board to approve names as submitted by the Superintendent at the February meeting.

- 3v. Adjust the maternity/medical leave under the Family Leave Act for Erin (Kelly) Hios, Physical Therapist for the South Bergen Jointure Commission as follows:

January 19, 2021 - March 12, 2021	Medical leave with benefits 27 paid sick days (Birth: 2/8/2021) {Portion of benefits to be paid by employee}
March 13, 2021 - June 6, 2021	Federal and/or State Family Leave, Unpaid with benefits {Portion of benefits to be paid by employee}
June 7, 2021 - June 30, 2021	Unpaid without benefits.

- 3w. Accept the resignation of Yokaira Astacio, Paraprofessional, effective February 13, 2021.
- 3x. Accept the resignation of Paola Scaduto, Paraprofessional, effective March 20, 2021.
- 3y. Accept the resignation of Erica Traupman, Paraprofessional, effective March 19, 2021.

Action taken:

#### **4. POLICY:**

Motion:

Seconded:

- 4a. Adopt the following Policies/Regulations/By Laws/Procedure (Second Reading):  
(attachment 4d)

ByLaw # 0164.6 Remote Public Board Meeting During a Declared  
Emergency

Policy # 1642 Earned Sick Leave Law

- Regulation # 2340 Field Trips
- Regulation #2460.8 Special Education - Free and Appropriate Public Education
- Regulation # 5330 Administration of Medication
- Policy # 5460 High School Graduation
- Regulation # 5530 Substance Abuse
- Policy & Regulation # 5611 Removal of Students for Firearms Offenses
- Regulation # 5612 Assaults on District Board of Education Members or Employees
- Regulation # 5613 Removal of Students for Assaults with Weapons Offenses
- Policy # 5756 Transgender Students
- Policy # 7101 Educational Agency of Capital Projects
- Regulation # 7410 Maintenance and Repair
- Regulations # 7441 Electronic Surveillance in School Building and on School Ground
- Policy # 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse
- Policy # 8462 Reporting Potentially Missing or Abused Children
- Policy # 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods

4b. Adjust the 2020-2021 School Calendar, to reflect March 5, 2021 from a full day for students to a single session day/afternoon professional development for staff. (Attachment 4b).

Action taken:

**5. TRANSPORTATION:**

Motion:



Seconded:

- 5a. Motion to approve the attached 2020-2021 Quote Results Set 6. (Attachment 5a)
- 5b. Motion to approve the withholding of payment on Route #4230 for K&H Transportation, due to non-performance. Penalty of two times the daily rate in the amount of \$1,490.00 will be deducted from the January payment.
- 5c. Motion to approve the withholding of payment on Route #4103 for Jersey Kids Transportation, due to non-performance. Penalty of two times the daily rate in the amount of \$1,050.00 will be deducted from the January payment.

Action taken:

**6. FACILITIES AND PLANNING:**

**7. OLD BUSINESS:**

**8. NEW BUSINESS:**

Motion:

Seconded:

Action taken:

**9. DISCUSSION ITEMS:**

**10. FOOD SERVICE:**

**11. INFORMATION ITEMS:**

**ADJOURNMENT:**

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at\_\_\_\_\_.

Action Taken:

**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**February 23rd, 2021**

Motion:  
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on February 23rd, 2021 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated February 23, 2021. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING

February 23rd, 2021

Meeting Opened at \_\_\_\_\_.

Members Present:  
Members Absent:  
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

III. Other

**Adjournment**

Motion:  
Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: